



Oishi's

Property Management

750 Amana Street, 1st Flr Honolulu, HI 96814

P: (808) 949-9499

F: (808) 942-1811

March 28, 2023 (NRP)

RE: Monthly Maintenance Fee E-Statements – Tenant charges

Dear Owner,

Some AOA's / AOU's have elected to require all owners to sign up for eStatements, no longer having statements mailed to owners. If this is a requirement for your property and there are unit charges such as electricity, cable, etc., (which are the tenant's responsibility), the process for tenant reimbursement is as follows:

1. Owner to:
 - a. Sign up with the Association to receive the eStatements.
 - b. Pay the entire amount owing. Suggest Surepay if an option.
 - c. Send Oishi's a copy of the month's statement showing the itemized charges (all copies) by the 6th of every month by:
 - i. Email – A PDF copy emailed to eStatements@Oishis.net. This is the only email address used for eStatement reimbursement of Tenant charges.
 - ii. Mail to Oishi's – Attn: "eStatement Reimbursement"
2. Reimbursement from the tenant will be shown on the month's Cash Flow statement directly below "Maintenance Fee" with the indented heading of " – Mtn Fee – E/W/S Reimb".

Sincerely,

Lori Sumida (RA)
Executive Vice President

cc: Posted to the web (owner) Mar 8, 2023